

Arrival information SERNANDERSVÄG

Spring 2021

Check-In

The earliest time you will be able to collect your keys is at **13:00** (1 pm) on the first day of your leasing agreement (subject to opening hours). Your room will be available from **15:00** (3 pm) on the same day. Make sure you are well informed of the dates in your leasing agreement. Below you find detailed arrival information depending on what date you arrive in Sweden. Remember to bring your passport or ID-card to the check-in location.

Arrival – Pick up your keys

You collect your keys at your house owner Heimstaden's Office:

Office address: Sernanders väg 10

Phone: +46- (0)770 - 111 040

E-mail: uppsala@heimstaden.com

Opening hours: Mon-fri 8:00-12:00 and 13.00 – 16.00

Late arrival

If you arrive outside office hours you have the possibility to call +46- (0)70-332 3664 on arrival and an officer on duty will meet you at the Heimstaden Office, Sernanders väg 10. This after hour service will attract a fee of approx. SEK 750. If you do not wish to pay the extra fee we recommend you to book a hotel-/hostel for the night or send someone to collect your keys on your behalf during regular opening hours, see section below.

Power of Attorney

You must collect your keys in person. If this is impossible you can write a power of attorney for a trusted friend or colleague. He/she must bring a printed copy when collecting the keys on your behalf. The document must contain all the following information, if it is incomplete the keys will not be handed out (there is a template on our website that you can use):

- Address and room number, expected arrival date
- Your full name and birth date
- Full name, birth date, telephone number and e-mail address to the person collecting your keys instead of you.
- Your signature
- Copy of your ID-card or Passport